



Executive Committee Meeting Minutes
June 20, 2016 at 4:30 pm

In Attendance: Representatives Flanders, Gallagher, Howard, Hurt, Spanos, Sylvia, Tilton and Vadney.

Minutes 05/09/16: M/Flanders, S/Tilton to approve the minutes of 05/09/16. Unanimous.

Motion passed.

Transfer Request 2016.09: Commissioner DeVoy stated this transfer is to cover the licensing fee for the adaptive computer equipment that was purchased this year in the nursing home. Rep. Vadney asked what it does. Commissioner DeVoy stated there are two computers with touch screens. He stated they help with memory. Rep. Howard asked how many residents use them. Commissioner DeVoy stated he was not sure. Rep. Tilton asked why the line for NH Bed Tax was at 19%. County Administrator Debra Shackett stated only the first quarter payment had been made. Rep. Gallagher asked if the tax is tied to all nursing home revenue and if a transfer back into the line would need to be done later. Commissioner DeVoy stated we would not know until later but he believed we are in good shape. Rep. Vadney asked if the nursing home will be billing for the use of the equipment. Commissioner DeVoy stated he believed so but was not certain. Rep. Howard asked if it was just for rehab. Commissioner DeVoy stated it was for all residents. Rep. Sylvia asked if they were aware of the licensing fee when the equipment was purchased and if not would you still purchase it. Commissioner DeVoy stated they did not know about the licensing fee and they would still have purchased the equipment. M/Flanders, S/Tilton to approve transfer request #2016.09 in the amount of \$2,151.00. Unanimous. **Motion passed.**

Transfer Request 2016.11: Commissioner DeVoy stated this transfer is to cover overtime wages in the nursing home. He stated there have been some staffing changes in the dietary department that are requiring overtime to cover. Rep. Vadney stated it's worrisome that the line is at 99%. Rep. Hurt asked who supervises the inmates. Commissioner DeVoy stated the Dietary Manager and the cook on duty. Rep. Tilton stated at the last meeting there was discussion about the inmates not behaving and asked if they were cooperating. Commissioner DeVoy stated the women that runs the kitchen would like more employees but he wants the inmates working. Rep. Hurt asked if the positions are filled will the overtime stop. Commissioner DeVoy stated no. He stated the issue is if the inmates do not do their jobs properly then an employee has to stay late to complete the job. Rep. Gallagher asked if the overtime dollars were being paid to employees. Commissioner DeVoy stated they were paid to

dietary employees not Correction Officers. Rep. Gallagher stated to be careful not to force someone to do something they don't want to do. Commissioner DeVoy stated he hoped it would be an incentive and the other inmates will want to work. M/Flanders, S/Tilton to approve transfer request #2016.11 in the amount of \$12,000.00. Unanimous. **Motion passed.**

Transfer Request 2016.13: Commissioner DeVoy stated the board has not voted on this transfer but wanted to discuss. He reviewed the lines that would be affected by the transfer. Commissioner DeVoy stated this is only if the cost items for the collective bargaining agreement get approved by the Delegation. Rep. Vadney stated this is the first damage to the contingency fund. Commissioner DeVoy stated it was. Rep. Tilton stated this is what was done a month ago for the corrections department. He stated none of the accounts are over so the transfer could wait. Rep. Vadney stated it is not a critical issue and that it should be put on hold.

Budget Review: Commissioner DeVoy stated the revenues are coming in as anticipated and the proshare was more than budgeted. Rep. Gallagher asked if the \$175,000.00 payment from Gunstock was the last one under the current agreement. Commissioner DeVoy stated it was. He reviewed the budget. Rep. Vadney stated the Sheriff will be close. Commissioner DeVoy stated that some of the bills are paid in full at the beginning of the year. Rep. Vadney asked why Nursing Home Administration was down. Commissioner DeVoy stated they are paying a consultant and not a full time Nursing Home Administrator. County Administrator Shackett stated it was also due to the receptionist just starting. Commissioner DeVoy stated the expense total should be 32% not 86%.

Adjourn: The meeting adjourned at 5:27 pm.

Respectfully submitted,



Brian Gallagher

Clerk, Executive Committee